

**MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS LOCAL AREA
COMMUNITY PLANNING GROUP held in the TOWN HALL, CAMPBELTOWN
on WEDNESDAY, 4 NOVEMBER 2009**

Present:

Councillor Donald MacMillan (Chair)	
Councillor Rory Colville	Councillor Robin Currie
Councillor Alison J Hay	Councillor Anne Horn
Councillor Donald Kelly	Councillor John McAlpine
Councillor Douglas Philand	Councillor John Semple

Attending:

Iain Jackson, Risk and Governance Manager & Acting Committee Services Manager
Inspector Tom Harper, Strathclyde Police
Yvonne Litser, Regional Manager – Housing & Neighbourhoods, ACHA
Geoffrey Page, Association of Argyll & Bute Community Councils
Glenn Heritage, Lead Officer, Third Sector Partnership
David Hewitt, Community Education Worker, Community Regeneration
Jane Fowler, Head of Improvement and Strategic HR
Brian Barker, Policy and Strategy Manager, Improvement and Strategic HR

1. WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the inaugural meeting of the new Local Area Community Planning Partnership (LACPP).

2. APOLOGIES

Apologies were intimated on behalf of Councillor John McAlpine, George Harper and Chief Inspector Marlene Baillie.

3. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. COMMUNITY PLANNING (POLICY AND STRATEGY)

Jane Fowler detailed the ethos, key principles, responsibilities and objectives of the Local Area Community Planning Groups (LACPGs). Resources and responsibilities would be shared and harnessed to enable the Partnership to develop and achieve shared goals and agreed targets.

(a) CONTEXT

Jane stated that, in essence, the LACPG would be a coalition of organisations and individuals from more than 1 Sector who would agree to work together for a common aim or a set of compatible aims.

The process of Community Planning would cement and enable Public Agencies to work together with local communities.

Developing and synchronising achievable plans which would deliver

better services.

Community Planning was evolved within the Local Government in Scotland Act 2003 which places a statutory duty on Argyll and Bute Council to lead the process and for their partners to support community planning.

(b) **PARTNERSHIP WORKING**

Partnership Working would ensure that relevant issues were addressed in the most cost effective way. The need to identify how groups fed into the Community Planning structure and effectively interfaced was paramount.

Another important element was Third Sector participation and involvement.

Partners would need to develop a high level of trust in conjunction with openness and a regular review of communication channels. Glenn Heritage stated the benefits of pooling resources to stage community events.

Members agreed that effective communication and attendance of Council officers at meetings would enable objectives to be successfully achieved.

(c) **COMMUNITY ENGAGEMENT**

Jane detailed the structure of the stakeholders and how they would link into the Community Planning Partnership (CPP).

Stakeholders would represent:-

- ✚ General Public (Community groups and Service users)
- ✚ Third Sector organisations (Voluntary groups, Community groups, Social enterprises)
- ✚ Advocacy groups
- ✚ CPP Partners

They would all be committed to a willingness to work and consult together; utilising the widest and most effective means of communication to disseminate and gather information.

Enabling the LACPG to make the best decision about what was best for local areas increasing community involvement in the planning process.

(d) **DRAFT COMMUNITY PLAN**

Development of the new Community Plan would evolve by means of dialogue and consultation lead by the Thematic leads:-

- ✚ Douglas Cowan, HIE
- ✚ Andrew Campbell, SNH
- ✚ Douglas Hendry, Argyll and Bute Council.

The 4 main themes of the Community Plan would be:-

- ✚ Economy
- ✚ Environment
- ✚ Social Affairs

5. LOCAL AREA INFORMATION - (POLICY AND STRATEGY)

(a) FAB NEEDS ANALYSIS

Brian Barker reported that data had been updated since the Needs Analysis which had been undertaken.

However, it was imperative that Partners and Stakeholders share relevant information to pinpoint individuals who are in need.

One issues for concern across the whole of Argyll and Bute was Homelessness.

Jane reiterated the need for local information to enable more effective decision making and profiling.

6. AREA COMMUNITY PLANS - (POLICY AND STRATEGY)

(a) BACKGROUND

Jane stressed that clarity and openness would enable effective scrutiny and performance management.

Coordination and agreed local objectives would ensure that services were effective and efficient.

Determining who would lead and who would contribute across all partners and communities would result in achievable measures.

(b) CONTEXT

The Area Community Plan would Identify local objectives. These would then be agreed and formulated into a realistic plan and timetable which would be communicated to local communities.

Partners and stakeholders would share information and engage in relevant consultation to develop a clear framework of responsibility and accountability.

(c) PROCESS

The Area Community Plan would be facilitated and coordinated by the Council's Corporate Services Manager.

The Plan would be focused and realistic and would require input from all Partners and Stakeholders.

7. SCORECARDS - (POLICY AND STRATEGY)

(a) BACKGROUND

The outcome and monitoring system would be through Scorecards on the Pyramid system.

A practical means of measuring the CPP would be developed and the means to communicate results through appropriate channels.

(b) CONTEXT

The monitoring process would link the CPP work with partner's mainstream activities to ensure that appropriate linkages are made with strategies that inform and influence the work of the CPP.

(c) **PROCESS**

The CPP will need to understand and adhere to local objectives. Focusing on key outcomes and agreed targets with regular assessment and review.

8. MEMBERSHIP OF GROUPS / LINKS TO EXISTING PARTNERSHIPS (POLICY AND STRATEGY)

Members discussed potential partners for the CPP and agreed that partners must feed into the process and address local issues and needs. Existing partnerships in Argyll are active and robust. They have knowledge of and are tackling issues pertaining to their local areas/communities. Their plans may have been formulated over many years of research and experience.

It would be beneficial to use local networks and their community representation.

Iain Jackson advised Members to discuss and agree on a Community Event; local priorities and needs; Other partners and stakeholders to join the CPP.

9. MEETING DATES - CORPORATE SERVICES

Members agreed meeting dates for forthcoming LACPG meetings as follows:-

13 th January 2010	-	10.30a.m. Council Chambers, Lochgilphead
3 rd March 2010	-	10.30a.m. Town Hall, Campbeltown
5 th May 2010	-	10.00a.m. Council Chambers, Lochgilphead

10. COMMUNITY EVENT (100 COMMUNITY VOICES) - COMMUNITY LEARNING AND REGENERATION

